



South Cambridgeshire District Council

Council Meeting
Thursday, 23 September 2021

Agenda and Reports

South Cambridgeshire Hall
Cambourne Business Park
Cambourne, Cambridge
CB23 6EA

Exclusion of Press And Public

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act (as amended)."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

South Cambridgeshire District Council

TO: The Chair and Members of the
South Cambridgeshire District Council

Notice Is Hereby Given that the next meeting of the **Council** will be held in the **Council Chamber - South Cambs Hall** at **2.00 P.M.** on

Thursday, 23 September 2021

and I therefore summon you to attend accordingly for the transaction of the business specified below.

Dated this 15 September 2021

Liz Watts
Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

Agenda

Presentation

Mr Gavin Chappell-Bates, Fundraising Manager for [Centre 33](#), will give a presentation. Centre 33 is the Chair's charity for 2021-22.

1. **Apologies**
To receive Apologies for Absence from Members.
2. **Declaration of Interest**
3. **Register of Interests**
Members are requested to inform Democratic Services of any changes in their Register of Members' Financial and Other Interests form.
4. **Minutes**
To authorise the Chair to sign the Minutes of the meeting held on 22 July 2021 as a correct record.

(Pages 1 - 16)
5. **Announcements**
To receive any announcements from the Chair, Leader, the executive or the head of paid service.

6. Questions From the Public

To answer any questions asked by the public.

The deadline for receipt of public questions is noon on Friday, 17 September 2021.

The Council's scheme for public speaking at meetings may be inspected here:

[Public Speaking Scheme at Physical Meetings.](#)

6 (a) From Mr Daniel Fulton

Does the Council stand by the promises on fairness and public consultation that it has made in its Statement of Community Involvement?

7. Petitions

To note that no petitions have been received since the last Council meeting.

8. To Consider the Following Recommendation:

8 (a) Cabinet, 6 September 2021: 2020/21 Provisional General Fund Revenue and Capital Outturn

(Pages 17 - 26)

8 (b) Cabinet, 6 September 2021: 2020/21 Provisional Housing Revenue Account (HRA) Outturn

(Pages 27 - 32)

8 (c) Licensing Committee, 7 September 2021: Gambling Act 2005 - Review of Statement of Licensing Policy

(Pages 33 - 50)

8 (d) Civic Affairs, 9 September 2021: Adoption of Model Code of Conduct

(Pages 51 - 132)

9. Medium Term Financial Strategy

(Pages 133 - 160)

10. Making of Foxton Neighbourhood Plan

(Pages 161 - 170)

11. Greater Cambridge Partnership

The outcome of the last Executive Board meeting on 1 July was reported to the Council meeting on 22 July. The next Executive Board meeting is on 30 September 2021 and will be reported to the next Council meeting.

12. Cambridgeshire and Peterborough Combined Authority

To consider the next update summarising decisions of the Combined Authority

Board, if available before the meeting; otherwise the update will be reported to the next meeting of Council.

13. Oxford-Cambridge Arc - Update

(Pages 171 - 180)

14. Appointments to Committees and other bodies

To note and endorse appointments as follows:

**(a) Investment Partnerships Boards: South Cambridgeshire
Investment Partnership LLP and South Cambridgeshire Projects
LLP**

To note and endorse that the Chief Executive has appointed the Head of Climate, Environment & Waste (Olabode Esan) to replace the previous Head of Environment and Waste (Trevor Nicoll) as the Officer representation on the Investment Partnership Boards.

(b) To note any changes in the membership of committees and substitute appointments which have been made in accordance with the wishes of the Leader of the political group to which the seat concerned has been allocated.

(c) To agree any changes in the membership of outside bodies.

(d) To note any changes to appointments made by the Leader of the Council.

15. Questions From Councillors

A period of 30 minutes will be allocated for this item to include those questions where seven clear days' notice has been provided (as set out below) and questions which are submitted after that deadline.

Members wishing to ask a question on shorter notice should indicate this intention to the Democratic Services Manager prior to the commencement of the meeting. Members' names will be drawn at random by the Chair until there are no further questions or until the expiration of the time period.

15 (a) From Councillor Sue Ellington

Can the Lead Member for Planning please explain the criteria for deciding when enforcement action should be taken in cases of failure to comply with planning decisions?

15 (b) From Councillor Graham Cone

Why does the Honey Hill site for the relocation of the Water Treatment Plant not feature as land removed from greenbelt within the Local Plan proposals? Surely it would be in the interest of transparency to feature this on the interactive map given NECAAP and the moving of the Water Treatment Plant are hand in glove?

15 (c) From Councillor Dr Richard Williams

How many requests for new Tree Protection Orders were received by the Council in the years (1st January - 31st December inclusive) 2019; 2020 and the year 2021 (to date), and how many new Tree Protection Orders were made by the Council as LPA in each of those years respectively?

15 (d) From Councillor Dr Ian Sollom

The following question, having been received after the deadline specified in Standing Order 12.4, will be included with any other questions from Members which may be received before the meeting, in a random draw. These questions may then be asked if they are drawn before the expiry of the 30 minutes allocated.

Given the extremely disappointing response of the Chancellor to this Council's call to scrap the cut to Universal Credit at the end of this month, what preparations has the council made for the inevitable hardship this will cause for residents receiving Universal Credit?

16. Notices of Motion

A period of 30 minutes will be allowed for each Motion to be moved, seconded and debated, including dealing with any amendments. At the expiry of the 30 minute period, debate shall cease immediately, the mover of the original Motion, or if the original Motion has been amended, the mover of that amendment now forming part of the substantive motion, will have the right of reply before it is put to the vote.

16 (a) Standing in the name of Councillor Dr Ian Sollom

Council notes that the draft First Proposals for the Greater Cambridge Local Plan identifies an urgent need for new strategic water supply infrastructure to provide for the longer-term needs of the plan and protect the chalk aquifer that supplies much of the area with water.

Council further notes that Water Resources East timeline to address these issues through their new integrated water management strategy will only see new water supply infrastructure available from the mid 2030's, resulting in further deterioration of both the aquifer itself, and the chalk stream habitats it feeds.

Council also notes the requirement by the Environment Agency for the integrated water management strategy to include long-term nature recovery and resilience.

Council therefore resolves that the Leader and Chief Executive write to the Secretary of State for the Environment, Food and Rural Affairs and the Secretary of State for Housing Communities and Local Government highlighting these issues and urging them to find ways to support the water industry to deliver both the new water supply infrastructure and the improved water catchment management to restore the chalk stream habitats for South Cambridgeshire on a much faster timeline by the end of the decade.

16 (b) Standing in the name of Councillor Dr Richard Williams

Believing, as this Council does, that “planning works best when local communities are empowered”, “to shape local areas”, the Council calls for all Town and Parish Councils in South Cambs to be given the unimpeded power to require that a planning application in their area be determined by the Planning Committee rather than by officers.

16 (c) Standing in the name of Councillor Geoff Harvey

The latest reports from the National Committee for Climate Change such as the "UK Housing. Fit for the Future?" and the UK's Sixth Carbon Budget "warn that the UK's legally-binding climate change targets will not be met without the near-complete elimination of greenhouse gas emissions from UK buildings" and that UK homes are woefully unprepared for climate change". The Council's Zero Carbon Strategy also recognises the high level of emissions from existing housing. In order to meet our district-wide ambitions for net zero within the applicable legal frameworks, there is a need for practical outcomes which reduce carbon emissions. Listed and historic buildings form part of our building stock and a special part due to their cultural importance individually and within the wider setting. Many homeowners are interested in contributing to the fight against climate change. There is a need to ensure the vital cultural assets are preserved whilst enabling homeowners to adapt these homes to the changing climate. Following a recommendation from CEAC, the Council committed to adopting a proactive approach to the retrofitting of listed and historic buildings and to the weighing of the balance between conservation and the reduction of carbon emissions

This Council notes that

Planning law establishes the principle that ‘harm’ to a heritage asset should be weighed against ‘public benefit’.

and

that though the weighting of the balance is subject to statutory guidance, the assessment of ‘public benefit’ cannot be blind to climate change nor to the context of the Council's declaration of a Climate Emergency and its adoption of a Zero Carbon Strategy.

It is for this reason that this Council resolves that:

- i) In the officer reports accompanying applications for Planning and Listed Building Consent the reports will contain information making clear the way in which the balance has been made between public benefit, including where that benefit includes climate considerations, and the preservation of historic fabric
- ii) Where appropriate officers will seek the advice of the Council's sustainability officer in addition to experts in conservation to contribute to the assessment exercise

16 (d) Standing in the name of Councillor Heather Williams

At the next meeting of full council a report will be presented to council in relation to planning performance. It will clearly show the number of applications determined within the statutory time period, how many of those had extensions agreed and how many applications were awaiting determination at the end of each month. This report will cover the last 24months (September 2019 to September 2021)

17. Chair's Engagements

To note the Chair's engagements since the last Council meeting:

Date	Venue / Event
3 September	High Sheriff's Summer Garden Party

Guidance For Visitors to South Cambridgeshire Hall

Notes to help those attending meetings in person at South Cambridgeshire Hall

Please also refer to any Covid-security measures relating to meetings in the Council Chamber

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambbs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this is via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- Do not use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the Fire and Rescue Service.
- *Do not* re-enter the building until the officer in charge or the Fire and Rescue Service confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. The Council Chamber is accessible to wheelchair users. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. Public meetings are webcast and are also recorded, but we allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. If you do so, the Chair will suspend the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chair will warn the person concerned. If they continue to interrupt, the Chair will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chair may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one can smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Until the lifting of Covid restrictions, no vending machines are available. Bottled water is available for attendees at meetings.